

NURSING HOME ADMINISTRATOR EXAMINATION INSTRUCTIONS

2007

NHAP RESPONSIBILITY:

The Nursing Home Administrator Program must establish and carry out procedures to insure that licensed administrators comply with federal standards when they serve as a nursing home administrator.

EXAMINATION CANDIDATES RESPONSIBILITY:

Additionally, it is the responsibility of the potential administrator to be knowledgeable of 42 CFR, Part 483, which identify the requirements for state long term care facilities (SNFs).

STATE EXAMINATION CONTENT

The state examination consists of 100-multiple choice questions. The new test includes the Omnibus Budget Reconciliation Act (OBRA) guidelines. The State examination consists of the following:

California Code of Regulations, Title 22, Division 5 Contained in the following as well as any other Title or Code site:

- Chapter 2.5, Chapter 3, Article 330 questions
 - Chapter 3, Article 5 20 questions
 - Chapter 3, Article 6, Chapter 4, plus 18 questions
 - Chapter 3, Articles 1,2,4, & 7.....17 questions
- Code of Federal Regulations:
- OBRA Regulations15 questions

Please Note: NHAP does not have copies of Title 22 nor the OBRA Regulations.

NATIONAL EXAMINATION CONTENT

The national examination consists of 150-multiple choice questions and is prepared by the Professional Examination Service (PES) in New York for the National Association of Boards of Examiners of Long Term Care. The questions on the examination are from numerous sources by PES consultants. You will receive a NAB Bibliography to refer to.

RESOURCE INFORMATION

NHAP distributes a separate publication produced by PES and NAB entitled "Nursing Home Administrators Licensing Examination Information for Candidates". This publication details information regarding the national exam.

In order to prepare yourself for the national examination you may purchase study materials by contacting NAB Publications, at 1444 I Street, N.W. #700, Washington, D.C. 20005-6542 or by accessing their web site address on the Internet at www.nabweb.org or call 202-712-9040.

RESOURCE INFORMATION

Study materials can be obtained through accessing the Internet at www.calregs.com, government libraries and your preceptor. Copies of Title 22 may be ordered by telephone from Barclays Law Publishers at 1-800-888-3600.

For further questions call Nursing Home Administrator Program at (916) 552-8780 or by electronic email at NHAP@dhs.ca.gov.

STATE WRITTEN EXAMINATION DATES FOR 2007

February 9, 2007

Final Filing Date: **January 10, 2007**

May 10, 2007

Final Filing Date: **April 10, 2007**

August 1, 2007

Final Filing Date: **July 2, 2007**

November 8, 2007

Final Filing Date: **October 9, 2007**

All State Examinations will be held at:
Department of Health Services
1500 Capitol Avenue, Sacramento, CA 95814

NHAP RESOURCE BROCHURES

The following two brochures can be obtained to provide information about purchasing study materials for a successful examination:

Long Term Care Education
Professional Printing and Publishing, Inc.

You may access these websites through the Internet for the information:

www.longtermcareeducation.com

www.ppandp.com

The following organizations offer workshops/seminars:

Quality Care Health Foundation

2201 K Street, P.O. Box 537004
Sacramento, CA 95853
(916) 441-6400

Amy Johnson

839 North Alta Vista Blvd.
Los Angeles, CA 90046
(323) 692-0145